

## **Instructions and Links to Florida Just-In-Time Training (QPI)**

### **Florida Just in Time Training**

Florida's QPI "Just in Time Training" for foster parents has been approved as a resource for Illinois foster parents seeking in-service training credit. These resources have been deemed to meet the criteria of evidence based and trauma informed that have been set by the department as necessary for approved training. There are numerous trainings of various topics pertinent to the care of children available on this site.

- 1. Click on the link below to access the "Just in Time Training" web page listing the trainings available by topic.**

<http://www.qpiflorida.org/videoTopic.html>

When you click on the link you will see an alphabetized list of topics from which to choose. Each brief description of the training indicates the number of credit hours that you will receive upon completion. You can either scroll through the pages or you can use the drop down menu, shown below, to advance to the topic of your choice. Scroll through the trainings under your selected topic and click on the one you wish to view. Your training will begin.

### **View eLearning videos in the following topics:**

**2. After you complete the training, click on the Florida (Foster Parent) Link to access a quiz that will initiate the credit issuing process. (Illinois has been given permission by Florida to use this site.)**

[Florida \(Foster Parent\)](#)

To begin the quiz, you must enter your full name and email address. When you have verified that the fields are correct, click the "Start" button.

**Name**

**Email**

Start

**3. When you have completed the quiz with a passing grade your certificate will appear.**

**To save your certificate,** right-click on the image and select: "Save picture/image as..." choose your destination, and select "save."

**To print your certificate,** right-click on the image and select: "Print/Print Picture" or click on the print icon below the certificate.

You will also automatically receive an email from ProProfs containing your quiz results and a link to your certificate. If you do not see the email in your inbox, check your junk mail or spam folders.

Your Certificate (see next page) will look like this. Instructions for saving are above. You must submit this certificate with a completed Training Credit Approval Form to receive your foster parent credit hours.

# Certificate of Training Completion

*Presented to:*

Lori Horgan

*In recognition of completion of the online training:*

Changing Challenging Behavior

Trainer(s): Anjali Van Drie

Date: December 15, 2016

*Signed:* 

Pam Menendez

Knowledge Management Administrator

Florida's Center for Child Welfare

University of South Florida



5158-A



Valid for Foster Parent Training Relicensing Hours: 0.5